STUDENT INFORMATION SYSTEM
Applied Technology High School / Secondary Technical School

Parent Portal Manual
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Login to the Parent Portal

The parent portal is the best way to track your child’s academic and behavioral performance on a daily basis. If your child is a student either at Applied Technology High School (ATHS) or Secondary Technical School (STS) you will be able to create an account and link him/her to your portal page.

To Login to the parent portal you need to use one of the following links:

http://sis.iat.ac.ae

OR

http://sis.adveti.ac.ae

You can use your Username and Password to login to your account. Otherwise, you can click on “Register as Parent” to create a new user account.
Create a new SIS Parent Account

When you click on the Register as a Parent link in the home screen you will be directed to the registration page where you will fill your information, as shown in Figure 1.

![Parent Registration Page](image1)

**Figure 1: Parent Registration Page**

- Write down the parent Emirates ID (12 digits without any symbols) and mobile phone number, then click on the Submit button.

**Note:** In case you are registered in the system and you forgot your username or password, you can retrieve them by entering your Emirates ID and mobile phone number, as shown in Figure 2. You will receive an SMS with your username and password on your mobile.

![Retrieve Username and Password/Confirmation](image2)

**Figure 2: Retrieve Username and Password/Confirmation**
To get back to the parent login page, as shown in figure 3 you need to insert the username and password you received via SMS on your mobile phone. Your password is case sensitive.

Figure 3: Parent Portal login Page

<table>
<thead>
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<tr>
<td>1 Parent Username</td>
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<td>2 Parent Password</td>
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<td>3 Login to the parent portal</td>
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Add a Student to the Parent Portal

- After logging in to the parent portal you can add a student by clicking on the **Link Existing Student** button as shown in figure 4.

![Figure 4: Link Existing Student](image)

- To search for your child, you need to enter the **student’s** Emirates ID and date of birth then click on the **Search** button, as shown in figure 5.

![Figure 5: Search and Add a Student](image)

If the Emirates ID and the date of birth match the data in the system, it will retrieve the student’s details (picture and name), as shown in figure 6. After checking your child details click on **Link Student to Your Account** and automatically the student’s information will appear on the parent page.
You can repeat the same steps in case you want to add another student to the parent portal, as shown in figure 7.

Figure 6: Link Existing Student

Figure 7: Add more than one student
Student Information Page

- Click on any student name listed in the parent portal to view the student’s information page, as shown in figure 8.

![Student Information Page](image)

**Figure 8:** Student Information Page

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Marks Screen

- To view the student marks, click on **Marks** button, as shown in figure 9.

**Figure 9:** Marks Page

**Figure key**

1. Subject
2. Click to view the detailed marks
Student Assessment Page

- To view the student marks click on the score or the three stars *** link to the right of each subject, you will be redirected to the assessment page, as shown in figure 10.

![Student Assessment Page](image)

**Figure 10: Student Assessment Page**

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Tracking Student Attendance

- To track the student attendance status, click on Period Attendance button to view a summary of the period attendance records, as shown in figure 11. You can click on Display Attendance button to view a detailed attendance list, as shown in figure 12. By clicking on Display Statistics button you can view the full attendance statistics per subject, as shown in figure 13.

![Student Attendance Page]

Figure 11: Student Attendance Page
Figure 12: Student Attendance list

Figure 13: Student Attendance Statistics
Tracking Student Behavior

- To track the student behavioral status, click on **Behavior Assessments** button, as shown in figure 14.

![Figure 14: Student behavior details]
Tracking Student Health Records

- To track the student Health records, click on Health button, as shown in figure 15.

Figure 15: Student Health details
View School Contact Details

- To view the school contact details, click on School button, as shown in figure 16.

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Figure 16: School Contact Details
Dealing with the Menu bar

- **Calendar**: A monthly school event calendar
- **Message**: In this section you will be able to communicate with teachers and school administration by sending and receiving messages.
- **Announcements**: All the school announcements will be published in this section.
- **Settings**: You will be able to choose between view/change your profile and the account settings, as shown in figure 13.
  1. **My Profile**: You can view and change your personal information (Phone number, Email and Address).
  2. **Account Settings**: In this page you can change your Username and Password.

  ![Figure 13: Click on setting to choose between profile and account settings](image)

- **Help**: Click to get a technical support
- **Logout**: To close the parent portal and get back to the main login page (for security reasons it is recommended to logout after you finish)